Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	FOR TEA USE ONLY Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
Fort Hancock ISD	115901	Benito Martinez Elem	

Vendor ID #	ESC Region #	US Congressional District #	DUNS #
746000857	19	23	026470567

Mailing address	City	State	ZIP Code
PO BOX 98	Fort Hancock	TX	79839

Primary Contact

First name	M.I.	Last name	Title
Vicente		Rodriguez	Technology Director

Telephone #	Email address	FAX #
915-769-3811 x1413	virodriquez@fhisd.net	915-769-3940

Secondary Contact

First name	M.I.	Last name	Title
Yvonne		Samaniego	Principal BME

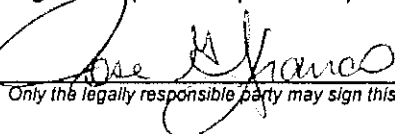| Telephone #	Email address	FAX #
915-769-3811 x1101	ysamaniego@fhisd.net	915-769-0043

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Jose	G	Franco	Superintendent

Telephone #	Email address	FAX #
915-769-3811	jgfranco@fhisd.net	915-769-3940

Signature (blue ink preferred)   Date signed

05/08/2014

Only the legally responsible party may sign this application.

701-14-107-097

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	☒	☐
9	Supplies and Materials (6300)	☒	☐
10	Other Operating Costs (6400)	☐	☐
11	Capital Outlay (6600/15XX)	☐	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

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Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☒	I certify my acceptance of and compliance with the program guidelines for this grant.
☒	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

Schedule #4—Request for Amendment	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
2.	Schedule #8: Contracted Services	6200	$	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)		
County-district number or vendor ID: 115901		Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The improvement of 5th grade STAAR scores will be the focus of the use of this grant. Due to our limited funding and expenditure of our IMA funds we are left unable to attain necessary electronic equipment and software to help further engage our students in core areas such as language arts, math, and science. If funded we would be able to provide all 5th grade elementary students with accessibility to Chrome books which will be preloaded with electronic material and applications to further enrich and aid in closing the gap between class delivery and achievement. I-Station reading software program, Think Through Math software program, and EduSmart Science software programs will be loaded on each tablet and teachers will be able to assign and monitor lessons based on student needs. Research shows that students retain knowledge better when it is presented in an engaging, interactive manner. We have found it to also be true that students are now more visual learners due to technological advancements and enjoy learning with multimedia resources. By and large content delivery demands teachers to fill in the blank because of the deficiency of material and equipment at their disposal. 5th grade is an SSI grade and we have found that our students often struggle in meeting state expectations the first time around due in part that 79% of our campus population are English Language Learners. Several of our students in 5th grade are still taking their state tests in Spanish. This goes to show that our students call for so much more engaging, rigorous, and meaningful practice. 8% of our student population is also special education students. This grant would allow us to more easily provide all our students what they need.

Due to our student and district economic demographics/disadvantages we are still unable at this point to implement a "bring your own device" initiative or lending program for students that provides the availability of educational technology for checkout. Internet access at home is also an issue as we are located in a rural area and service availability is well beyond the monetary means of most households. If funded, we would be able to supply tablets with internet access at home which will enable students to connect to the internet and/or the district and will also supply them with the media needed to complete the educational tasks necessary to promote academic success, according to their individual academic needs. Internally our district uses Barracuda, a web filter that enables us to put these machines behind a web filter from remote locations in order to maintain CIPA.

We plan to house these machines locally and then lend them out to all 5th grade students who have been identified by their teachers as needing the extra aid in order to further their success especially in language arts, mathematics, and/or science. The equipment would be brought to class every day and used in everyday activities and used as a tool where the teacher can further engage students in the lessons being provided in order to better prepare them for state mandated testing. Our in house technology department will be in charge of the service and upkeep of equipment in order to maintain them functional for students.

Our district is constantly looking towards improving our children's educational future and setting positive goals. If funded we would have the ability to address such goals or objectives as stated in our technology plan. One important goal is to improve state scores and to implement the use of technology to assist content lesson delivery. We have found that our technology goals are not met because of the lack of state funding. By receiving this grant, our goals will be more attainable as it would be of significant assistance to our students and teachers. Parents would also be grateful at the opportunity that their children would have to be able to continue learning at home without having to be burdened by the cost of equipment and internet. As technology evolves we sometimes are not able to keep up with the times due to lack of funds; however, if we are funded we would be able to help close the achievement gap and provide FHISD students with the best educational opportunities available.

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Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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	Schedule #6—Program Budget Summary				
County-district number or vendor ID: 115901			Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32					
Grant period: October 1, 2014, to August 31, 2016			Fund code: 410		

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$33431.20	$	$33431.20	
Schedule #9	Supplies and Materials (6300)	6300	$27860	$	$27860	
Schedule #10	Other Operating Costs (6400)	6400	$	$	$	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$	$	$	
Total direct costs:			$	$	$	
Percentage% <u>indirect costs</u> (see note):			N/A	$	$	
Grand total of budgeted costs (add all entries in each column):			**$61291.20**	$	**$61291.20**	

Administrative Cost Calculation	
Enter the total grant amount requested:	$
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 115901	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	**Grant Amount Budgeted**
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☒ Other: Verizon Internet Access ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$33431.20
	a. Subtotal of professional and contracted services (6200) costs requiring specific approval:	**$33431.20**

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		☐	$
2		☐	$
3		☐	$
4		☐	$
5		☐	$
6		☐	$
7		☐	$
8		☐	$
9		☐	$
10		☐	$
	b. Subtotal of professional services, contracted services, or subgrants less than $10,000:		$

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

Specify topic/purpose/service:	☐ Yes, this is a subgrant
Describe topic/purpose/service:	

	Contractor's Cost Breakdown of Service to Be Provided	**Grant Amount Budgeted**
1	Contractor's payroll costs # of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services	$
	Contractor's supplies and materials	$
	Contractor's other operating costs	$
	Contractor's capital outlay (allowable for subgrants only)	$
	Total budget:	$

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Schedule #8—Professional and Contracted Services (6200)	
County-District Number or Vendor ID: 115901	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

2

Specify topic/purpose/service:		☐ Yes, this is a subgrant
Describe topic/purpose/service:		

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
Contractor's payroll costs	# of positions:	$
Contractor's subgrants, subcontracts, subcontracted services		$
Contractor's supplies and materials		$
Contractor's other operating costs		$
Contractor's capital outlay (allowable for subgrants only)		$
	Total budget:	$

3

Specify topic/purpose/service:		☐ Yes, this is a subgrant
Describe topic/purpose/service:		

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
Contractor's payroll costs	# of positions:	$
Contractor's subgrants, subcontracts, subcontracted services		$
Contractor's supplies and materials		$
Contractor's other operating costs		$
Contractor's capital outlay (allowable for subgrants only)		$
	Total budget:	$

4

Specify topic/purpose/service:		☐ Yes, this is a subgrant
Describe topic/purpose/service:		

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
Contractor's payroll costs	# of positions:	$
Contractor's subgrants, subcontracts, subcontracted services		$
Contractor's supplies and materials		$
Contractor's other operating costs		$
Contractor's capital outlay (allowable for subgrants only)		$
	Total budget:	$

5

Specify topic/purpose/service:		☐ Yes, this is a subgrant
Describe topic/purpose/service:		

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
Contractor's payroll costs	# of positions:	$
Contractor's subgrants, subcontracts, subcontracted services		$
Contractor's supplies and materials		$
Contractor's other operating costs		$
Contractor's capital outlay (allowable for subgrants only)		$
	Total budget:	$

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	Schedule #8—Professional and Contracted Services (6200)		
	County-District Number or Vendor ID: 115901		Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
6	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
7	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
8	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$	
a.	**Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:**		$	
b.	**Subtotal of professional services, contracted services, or subgrants less than $10,000:**		$	
c.	**Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:**		$	
d.	**Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:**		$	
	**(Sum of lines a, b, c, and d) Grand total**	$	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #9—Supplies and Materials (6300)						
County-District Number or Vendor ID: 115901				Amendment number (for amendments only):		
Expense Item Description						
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:				**Grant Amount Budgeted**	
	☐ Print shop fees		☐ Technology-related supplies		$	
	☐ Postage		☐ Other:			
	☐ Copy paper		☐ Other:			
Technology Hardware—Not Capitalized						
6399	#	Type	Purpose	Quantity	Unit Cost	**Grant Amount Budgeted**
	1	Chromebook	Device to access software/media	40	$259	$16360
	2	Jetpack	Part for Device to Access Internet	40	$50	
	3	Chromebook Mgmt	Software To Secure Devices	40	$30	
	4	Headphones	For Listening to Software/Media	40	$20	
	5	Chromebook Cases	To secure Chromebooks and Protect	40	$50	
6399	Technology software—Not capitalized					$11500
6399	Supplies and materials associated with advisory council or committee					$
	Subtotal supplies and materials requiring specific approval:					$
	Remaining 6300—Supplies and materials that do not require specific approval:					$
	Grand total:					**$27860**

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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		Grant Amount Budgeted
Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID: 115901	Amendment number (for amendments only):	
Expense Item Description		
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☐ ESC-owned vehicle usage ☐ Other: ☐ Insurance ☐ Other:	$
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:	$
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:	$
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:	$
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:	$
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:	$
6429	Actual losses that could have been covered by permissible insurance	$
6490	Indemnification compensation for loss or damage	$
6490	Advisory council/committee travel or other expenses	$
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:	$
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:	$
	Subtotal other operating costs requiring specific approval:	$
	Remaining 6400—Other operating costs that do not require specific approval:	$
	Grand total:	$

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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	Schedule #11—Capital Outlay (6600/15XX)				
County-District Number or Vendor ID: 115901			Amendment number (for amendments only):		
15XX is only for use by charter schools sponsored by a nonprofit organization.					
#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	$	
66XX/15XX—Technology hardware, capitalized					
2			$	$	
3			$	$	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	$	
66XX/15XX—Technology software, capitalized					
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$	
66XX/15XX—Equipment, furniture, or vehicles					
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				$	
			Grand total:	$	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:			224	
Category	**Number**	**Percentage**	**Category**	**Percentage**
African American	0	N/A	Attendance rate	97.2%
Hispanic	212	N/A	Annual dropout rate (Gr 9-12)	3%
White	12	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	0	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	207	92%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	178	79%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	0	0%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public	20	25	38	39	26	36	40								224
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:															

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Schedule #13—Needs Assessment	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The elementary campus was prioritized based on the access to technology and the needs of the students as per our state test results. Our 5th grade students in the past have consistently performed within the 70% range in reading, 80% range in Math and 60% range in science. Our goals are for all 5th grade students to take their state tests in English and to have an overall 10% passing rate gain or better in all content areas. At this campus we have two stationary computer labs, one which is used strictly for Pk-2nd grade students and another for 3rd – 5th grade pool of classes. Two Computers on Wheels units with 25 laptops which are checked out based on scheduling. We have also taken into consideration student population. Our Campus Improvement Committee has decided we want to ensure we cover the most urgent student population possible based on the grant funding given. We felt that 5th grade being a SSI grade, that it was the most critical. There will be 40 5th grade students next year at our elementary school and have determined to use Chrome books for the distribution of media to students at a cost of approximately $1,532.28 per device. Because 92% of our student population is economically disadvantaged we would be able to make a great difference by providing students with the means to practice essential language arts, mathematics, and science practice at home at no cost to our stakeholders.

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Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Some 5th grade ELL students are still taking state tests in Spanish.	Providing students additional practice at home with research based software would allow students to improve their English and content vocabulary to help better prepare them for taking and passing state exams in English.
2.	All our SPED students are also ELL students and there will no longer be made available a modified state test	SPED students will be able to work on self-paced differentiated software installed on the tablets to allow them to be better prepared to take and pass their state exams and meet ARD and LPAC expectations
3.	In years past, 70% of our 5th grade students passed their reading STAAR test.	IStation software would be loaded up on every Chrome book device and students would be able to work on a research based, self-paced reading program. Limited lab and computer time at school would be offset by students being able to work on valuable lessons at home.
4.	In years past, 80% of our 5th grade students passed their math STAAR test.	Think Through Math software will be loaded up on every Chrome book device and students will be given daily or weekly assignments according to their individual needs. Teacher monitoring will be necessary in order to keep students working at a steady pace at home. Follow up one-to-one lessons will be given by teachers to ensure students are mastering the curriculum.
5.	In years past, 60% of our 5th grade students passed their science STAAR test.	Edusmart Science software would be loaded up on every Chrome book device and students would be able to work on an interactive, multimedia science research based, self-paced program. Teachers would be able to assign and monitor student activity then adjust face to face lessons in class. Once again, limited lab and computer time at school would be offset by students being able to work on valuable lessons at home.

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Schedule #14—Management Plan	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Director of Curriculum and Instruction Yvonne Samaniego	Experience: Elementary teacher 8 years and elementary principal 6 years. Certifications: Principal EC-12 　　　　　　Elementary Self Contained 1-8 　　　　　　Elementary Bilingual/ESL Spanish 1-8 Master's in Education: Instructional Specialist Technology Integration & Dual Language
2.	Director of Technology Vicente Rodriguez	Experience: Technology Director 3 years and 13 Years total combined experience in Technology. Certifications: Bachelor Computer Science 　　　　　　Certified Computer Technician 　　　　　　CCNA and MCSE Certificate of completion
3.	5th Grade Science lead teacher Susan Lettunich	Experience: Elementary teacher for 2 years Certifications: Generalist 4-8 　　　　　　Mathematics/Science 4-8 　　　　　　ESL supplemental 4-8
4.	5th Grade Language Arts lead teacher Consuelo Diaz	Experience: Elementary teacher for 7 years Certifications: Generalist 4-8 　　　　　　ESL Supplemental 4-8 　　　　　　Bilingual Supplemental 4-8
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Ordering and Implementation of equipment	1.	Equipment Ordering	10/01/2014	10/10/2014
		2.	Intake of Equipment and logging	10/27/14	10/29/2014
		3.	Distribution	11/01/2014	11/05/2014
		4.	Ordering of Media	10/01/2014	10/10/2014
		5.		XX/XX/XXXX	XX/XX/XXXX
2.	Professional Development	1.	Use of Equipment	11/01/2014	11/05/2014
		2.	Use of Electronic Media	11/01/2014	11/05/2014
		3.	Troubleshooting	11/01/2014	11/05/2014
		4.	Program Guidelines	11/01/2014	11/05/2014
		5.	Course Implementation	11/01/2014	11/05/2014
3.	Professional Development	1.	Follow Up Use of Equipment	03/02/2015	03/06/2015
		2.	Follow Up Use of Electronic Media	03/02/2015	03/06/2015
		3.	Follow Up Troubleshooting	03/02/2015	03/06/2015
		4.	Follow Up Program Guidelines	03/02/2015	03/06/2015
		5.	Follow Up Course Implemetation	03/02/2015	03/06/2015
4.		1.		XX/XX/XXXX	XX/XX/XXXX
		2.		XX/XX/XXXX	XX/XX/XXXX
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
5.		1.		XX/XX/XXXX	XX/XX/XXXX

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Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We will continually monitor the use and the improvement of the grant program by holding monthly meetings with our district lead as well with the campus leads and principals in order to asses and intervene if needed in order to make this project successful. Student data will be disaggregated weekly in order to keep all stakeholders accountable and informed of student progress. We will communicate via E-mail, telephone, and in person if needed in order to ensure all participants and leads are all on the same page regarding techniques and any unforeseen program events that might need re-consideration or intervention. Training will be ongoing during the duration of the program for teachers in order to maintain engagement and knowledge of instruction. The technology department will be kept informed to be able to immediately address any problems or to schedule any maintenance and/or repair on equipment in order to maintain student progression without hindering the program objectives.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Within the past two years we have purchased COW's (Computers on Wheels) for our campuses in order to give students more access to a computer for their subject area. We have been considering a check out program for those existing devices however internet access from home for device use is an issue and have been limited by that factor. If funded we would be able to expand on previous efforts by equipping the machines with mobile internet service while still maintaining CIPA compliance. In a plan and effort of doing this we have purchased a firewall which has remote policy enforcement capability. This device will allow us to monitor and restrict access from anywhere the students might use this equipment. We will provide innovative ways to use the devices to the campuses as well as ongoing training sessions with software and equipment in order to maintain interest. As a district we will try and find ways to additionally support the purchase of software and/or equipment in order to further expand from this project and will look for feedback from students, parents, and teachers within this project to make it a complete success.

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Schedule #15—Project Evaluation			
County-district number or vendor ID: 115901			Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Initial Assessment	1.	09-08-2014 5th grade student reading, math, and science Pre-test
		2.	10-06-2014 Initial deployment meeting for all 5th grade students & parents
		3.	
2.	Progressive Assessment and Modification	1.	11-17-2014 5th grade STAAR release benchmark
		2.	12-08-2014 Parent meeting to discuss progress and plan of interventions
		3.	12-08-2014 Parent survey and program feedback
3.	Progressive Assessment and Modification	1.	04-13-2015 Teacher review of 5th grade STAAR results after 1st administration
		2.	04-15-2015 Parent meeting to review results & implement intense interventions
		3.	
4.	Progressive assessment and Modification	1.	06-01-2015 Teacher review of 5th grade STAAR results after 2nd administration
		2.	06-02-2015 GPC meeting to review results & implement additional interventions
		3.	
5.	End Assessment and program overview	1.	06-03-2015 Final parent meeting to review and discuss final scores
		2.	06-03-2015 Turn in equipment and exit interview/survey of 5th grade students
		3.	06-05-2015 Determine the need for summer school deployment

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We currently have a technology lending program in place at the middle school and are now eager to have one at the elementary. We have been striving to do so for some time now, but due to our lack of funding we have been unable to effectively put one into place. If funded we would be able to further pursue this initiative and with a combination of personnel and previous input be able to put into place an effective program for more of our FHISD students. The machines will be monitored and students will be held liable for any non-accidental damage to the equipment. All students already sign and electronic access contract (Acceptable Use Policy) which guidelines the proper use and treatment of district equipment. With all newer book adoptions we are now given the option to download as electronic media which would greatly aid the district in making electronic instructional materials more accessible to our district. With the funding we can now purchase the equipment to opt this route and make them accessible from not just within the district but also outside of the district to further our student education.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

N/A

Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our existing district mission statement reads: Ft. Hancock ISD, in collaboration with parents and the community will provide its students a safe and effective learning environment with opportunities to develop into responsible and successful citizens. We are confident that by providing students with individualized, self-paced instruction our goals will be met. Providing our 5th grade elementary students with Chrome books loaded with software that is research based to provide engaging and interactive multimedia activities we will definitely help our students reach the academic goals set for them.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We have addressed this based on past 5th grade student performance. Our goal is to effectively introduce the lending program with the funds provided and find innovative ways of having the district absorb some of the cost to keep it going to evolve into a long range program. 92% of our students are economically disadvantaged, 79% are ELL learners, and 8% are students with disabilities. All these special populations will also be included in this program to ensure that they get differentiated instruction and the best education possible to try and overcome some of these disabilities where possible and close the learning gap.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

This lending program will allow our students the opportunity to use the software loaded onto the Chrome books to further the learning of the current curriculum. Digital media is integrated into daily lessons and allowing students the opportunity to expand their learning at home, by using their Chrome books will prove to be successful. Because of the varying academic needs of our students, they often times need additional practice that is self-paced and is a continuation of classroom assignments. Based on individual student needs, it will be our practice to assign daily/weekly reading, math, and science assignments for students to do at home via their Chrome books.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We are currently using Accelerated Reader, Raz Kids, and Ignite! as part of our electronic instructional materials in the areas of reading, math, science, and social studies in grades Pk-5th. Teachers delivery of instruction must follow the 5E model and during any one of these components, teachers are strongly encouraged to integrate technology. As far as science, for 3rd – 5th grade we have a Scan Tech lab which is a computer based science program that includes hands-on experiments, computer-based lessons, and continuous assessments.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Teachers will be introduced into using electronic content as well as trained in software and applications used in order to further aid the use of electronic media. We always include technology software training in the beginning of the school year to encourage the use of technology in the classroom. We will also provide training for the equipment that will be used for the distribution of such materials. Most of this training will be provided at the district level however we will be looking for paid trainings at a regional service center or presenters to come and train our teachers and staff. We will also include parent nights, where parents will be given training on how our program is intended to work so that we get the maximum benefit from the software and Chrome books.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our District has recently replaced its entire network infrastructure to allow us to absorb any new devices or additions to our network. We have all Cisco Equipment with 10gb Backbone connections to each campus to ensure fast response. We have also acquired a faster internet connection in order to keep collaboration software and equipment working flawlessly and without any hiccups. We are fully Wireless N capable allowing faster speed wirelessly and as well as WPA2 Enterprise key secured to keep us from external leaks. All students have direct access to our network resources and are fully protected from unwanted access through our web filter. Our staff is fully trained and capable of maintaining and keeping our current upgrades working and capable for device network intake and use.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We will be issuing Verizon Wireless Jetpacks with each Chrome book purchased grant funds allowing. This will give them connection to the internet in order to successfully use the electronic media provided. Because they will be using another source than our own internet connection in- house, we will also filter these machines using our external capabilities through our web filter making sure student machines are filtered at all times while outside of our domain in accordance with CIPA requirements. Verizon Wireless is the only carrier in the area that will work due to our rural geographic area and proximity to the US/Mexico Border.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We have a Technology Department consisting of three able personnel to be able to handle the influx of any new devices or technology that is needed for our district. All three of our staff has been trained or will be trained in handle ling the chrome book devices and jetpacks that will be implemented with this program. Our department currently serves over 700 devices throughout the district consisting of wired computers, wireless laptops and devices and scanner/printer networked devices. The department has training and knowledge of Verizon wireless device registration/troubleshooting and replacement.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

An initial deployment meeting will take place where students, parents, and teachers will be given an overview of the program intent and goals. Parents will leave with an understanding of where their children are and where they need to be in order to better understand the importance of their buy in. Our technology department will explain how logistical procedures as well as district Acceptable Use Policy. Our 5th grade lead teachers will be in charge of explaining to students and parents their academic contract of commitment. Then our science lab aide will follow up with the check-out process and she will also be in charge of communicating with our technology department if there is ever a working condition need.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 115901	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district has an asset system in place where we tag the equipment location and details. There will be an agreement in place in order to ensure that students and parents understand that they are liable for equipment in case of damage or misplacement, we have done this in the past with current equipment. We also do inventory checkouts at the end of each year to ensure we get all equipment back and have made technology checkout part of the student checkout process prior to students leaving for the summer. If the student does not fully clear, he/she is not allowed to successfully continue to the next school year.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The District will put into place a Technology Lending Agreement contract that must be signed and returned prior to issuance of any equipment via this grant. It will reference our Current Acceptable Use Policy as it references our local District Policies for Access and use of Electronic Equipment. The responsible use and Care of equipment will be included in the guidelines in order to let parents and students know they are responsible for the equipment. The responsible use of the internet is already included in our Acceptable Use Policy and is currently used within our District, every student signs and returns one every year prior to being able to access our network. At our initial deployment meeting with students and parents, our teachers will give an overview of the program intent and academic goals based on individual student data in reading, mathematics, science as well as Technology Integration TEKS.

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